

CHEYLIN USD 103
REGULAR MEETING OF THE BOARD OF EDUCATION
Monday, January 8, 2018

The Regular Meeting of the Board of Education was called to order at 6:00 p.m. on January 8, 2018, in the Board Conference Room.

PRESENT:

Kelly Leach, President
Nick Ketzner, Vice-President
Clayton Janicke, Member - absent
Kasey Sabatka, Member
Jared Sowers, Member
Mike McCarty, Member
Levi Pochop, Member

Steve Raymer, Superintendent/Principal
Jane Young, Clerk

APPROVE AGENDA - Carried 6-0

Motion was made and seconded to approve the agenda with the following addition:

classroom assignments - discussion item

APPROVE CONSENT AGENDA - Carried 6-0

Motion was made and seconded to approve the following items on the Consent Agenda:

- A. Minutes of December 11, 2017, Board of Education Meeting
- B. Approval of Financial Reports
 - 1. January 2018 Cash Summary Report
 - 2. January 2018 Treasurer's Report
 - 3. January 2018 Budget Summary of Funds
 - 4. November 2017 Activity Fund Report

5. December 2017 Transportation Report

C. Approval of bills as follows:

Type	Check Numbers	Amount
December Budget Checks	18077 to 18101	\$51,579.31
Manual Check	18086	1,074.12
Total		\$52,653.43

SUPERINTENDENT'S REPORT

Superintendent Raymer advised that there are several unfinished and unclaimed projects in the wood shop. Cristen Black, Instructor, asked if the students could finish the projects and sell them. She also has some unused equipment she would like to sell. It was the consensus of the board that she be allowed to do this.

DISCUSSION/ACTION ITEMS

Rachel Keltz and Alex Hazuka, members of the senior class, along with Max Keltz, class sponsor, presented a plan for the senior trip to Santa Fe, New Mexico, on April 12 - April 15.

Chris Walden, JH/HS Athletic Director, presented enrollment figures broken down by gender for the next two years. A discussion was held on the low numbers projected for junior high girls' athletics. It was the consensus of the board that Superintendent Raymer open discussion with boarding school districts about the possibility of combining sports and other opportunities for sharing resources.

EXECUTIVE SESSION - Carried 6-0

It was moved and seconded to go into Executive Session for 10 minutes to discuss student matters at 6:45 p.m. Superintendent Raymer was asked to remain.

APPROVED HANDBOOK CHANGE - Carried 6-0

It was moved and seconded to approve the following change in the handbook:

WRITTEN VERIFICATION OF ABSENCE

All absences, SHALL require a written note, and signed by the student's parent/guardian or activity sponsor with the school office. Texting is not considered acceptable documentation. A doctor's note shall be required upon returning to school from an appointment. This note shall be given to the school secretary. This note will include the following:

The note will include the following information:

1. The date of the absence,
2. The reason for the absence,
3. The location of the student during the absence,
4. The parent's/guardian's or activity sponsor signature verifying the information stated.

If any of the above information is missing or is incorrect, the absence will be recorded and no credit given for work missed.

After a student has accumulated two unexcused absences in a semester, the student will receive verbal notification from the principal. The principal will advise the student of the policy and the consequences of losing class credit and a written notice will be given to the parents/guardians as attendance is primarily the responsibility of the parents/guardians.

All absences from class in which the excuse is unsatisfactory and/or without knowledge, consent or approval of the parents/guardians and school administration are unexcused absences. NO CREDIT will be given for daily work or tests missed as a result of an unexcused absence. Examples of unexcused absences include but are not limited to: cutting classes, staying home, leaving school without permission, etc. Administration reserves the right to determine the status of all absences.

EXECUTIVE SESSION - Carried 6-0

It was moved and seconded to go into Executive Session for 10 minutes to discuss classroom assignments pursuant to non-elected personnel exception under KOMA at 7:05 p.m. Superintendent Raymer was asked to remain.

EXECUTIVE SESSION - Carried 6-0

It was moved and seconded to go into Executive Session for 10 minutes to discuss classroom assignments pursuant to non-elected personnel exception under KOMA at 7:15 p.m. Superintendent Raymer was asked to remain.

Superintendent Raymer presented information on an opportunity for our students to take advantage of dual credit CTE classes at no cost to them. There is a possibility of five to seven courses that could be offered at Cheylin. Ben Shears, NWKTC President, will be at the

February board meeting to further discuss this program and answer any questions the board may have.

ACCEPT DONATION - Carried 6-0

It was moved and second to accept a donation from Nex-Tech Wireless, LLC in the amount of \$1,000.00.

APPROVE CONTRACT - Carried 6-0

It was moved and seconded to approve the Neighborhood Revitalization Plan Contract for Rawlins County, Kansas.

BOARD APPOINTMENTS FOR 2017-2018 - CARRIED 6-0

It was moved and seconded to approve the following committee appointments:

NKESC Representative	Kelly Leach
Building Committee	Jared Sowers Nick Ketzner Kasey Sabatka
Policy Committee	Kasey Sabatka Kelly Leach Clayton Janicke
NWKTC Representative	Jared Sowers
KASB Governmental Relations	Kelly Leach
PDC Representative	Kasey Sabatka
Negotiations Representatives	Nick Ketzner Kelly Leach Jared Sowers

Calendar Committee

Clayton Janicke
Kelly Leach

Technology Committee

Clayton Janicke
Kelly Leach

Site Council

Kasey Sabatka
Jared Sowers

EXECUTIVE SESSION - Carried 6-0

It was moved and seconded to go into Executive Session for 15 minutes to discuss negotiations at 7:45 p.m. Superintendent Raymer was asked to remain.

A lengthy discussion was held on the senior trip proposal. The current policy reads:

May miss one day of school, may stay one night, will be allowed to leave at 5:00 a.m. in the morning and return the following day by 12 midnight - 2 days + 1 night

Superintendent Raymer was instructed to notify the seniors presenting the proposal, Rachel and Alex, that they can have additional time for their trip if they leave on Friday, April 13, and return Sunday, April 15 (3 days + 2 nights). They will not be allowed to miss any school. After their plans are finalized, they will present an itinerary to the Board for approval.

The BOE was reminded of the upcoming events/meetings:

- KASB will be conducting a workshop, Introduction to Boardmanship, in Goodland on January 31, 2018, 5:00-7:30 p.m. cst. This will provide an overview of knowledge needed to jump start new members on the board. It will also serve as a great refresher course for veteran board members. Board members were advised to let Mr. Raymer know if they would like to attend.

- There will be a Calendar Committee Meeting on Teuesday, January 30, at 7:30 a.m. in the high school library. The BOE representatives are Clayton Janicke and Kelly Leach. The finalized calendar will be approved at the March board meeting.

ADJOURN MEETING - Carried 6-0

It was moved and seconded to adjourn the meeting at 8:42 p.m.

President

Clerk